

RESOLUTION NO. 2003-174

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
AUTHORIZING STAFF TO PREPARE A CITYWIDE BICYCLE AND PEDESTRIAN
MASTER PLAN**

WHEREAS, the City of Elk Grove's Draft General Plan states that the City of Elk Grove shall provide a balanced and efficient transportation system, and encourage the use of transportation alternatives which reduce the use of personal motor vehicles; and

WHEREAS, the City of Elk Grove's Draft Circulation Element of the General Plan states that the City shall develop and implement a Bicycle and Pedestrian Master Plan to provide safe and convenient pedestrian and on- and off-street bicycle facilities throughout the City; and

WHEREAS, the City of Elk Grove must have a current citywide Bicycle and Pedestrian Master Plan that has been adopted in order to be eligible to receive grant funding from the state Bicycle Transportation Account, and other regional and federal programs; and

WHEREAS, the City of Elk Grove needs a citywide and bicycle master plan to identify improvements and provide an implementation strategy; and

WHEREAS, the City of Elk Grove has determined that personnel and financial resources are available to prepare this master plan using existing staff.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby authorizes staff to prepare a citywide Bicycle and Pedestrian Master Plan in an amount not to exceed \$47,000.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 17th day of September 2003.



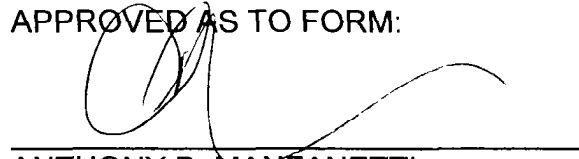
SOPHIA SCHERMAN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



PEGGY E. JACKSON, CITY CLERK

APPROVED AS TO FORM:



ANTHONY B. MANZANETTI,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2003-174

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) **ss**
CITY OF ELK GROVE)

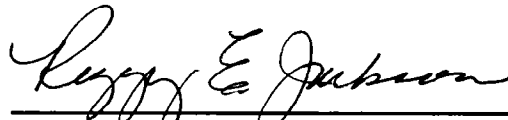
I, Peggy E. Jackson, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on the 17th day of September 2003 by the following vote:

AYES 4: COUNCILMEMBERS: Briggs, Leary, Scherman, Soares

NOES 0: COUNCILMEMBERS:

ABSTAIN 0: COUNCILMEMBERS:

ABSENT 1: COUNCILMEMBERS: Cooper



**Peggy E. Jackson, City Clerk
City of Elk Grove, California**

ATTACHMENT 2
WORKPLAN FOR PREPARATION OF A BICYCLE AND PEDESTRIAN
MASTER PLAN

WORKPLAN FOR PREPARATION OF A BICYCLE AND PEDESTRIAN MASTER PLAN

The facilities proposed in the master plan will connect and provide continuity to existing and planned on- and off-street pathways and trails, both within and adjacent to the City of Elk Grove. The master plan will include the elements identified in Section 891.2 of the California Streets and Highways Code. The master plan will address anticipated, future development in addition to existing development projects. The plan will include destination and termination facilities such as street furniture, lockers, bicycle racks, lighting, traffic signals, signage, pavement legends and striping. The City of Elk Grove Trails Committee will serve as the advisory group for the preparation of the master plan.

A. Workplan

The following tasks are anticipated for the completion of the bicycle and pedestrian master plan:

Task 1.0 – Project Initiation

- 1.1 Organization and scoping meetings with City of Elk Grove, Elk Grove Community Service District, and Elk Grove Unified School District staff.
- 1.2 Obtain and review previous bikeway, recreation, trail, and transportation reports and plans; accident data; land use and population density information; employment, visitor, and shopper information; and materials from adjoining communities and agencies (especially bikeway, recreation, trail, and transportation reports and plans).
- 1.3 Prepare a base map showing existing off-street and on-street routes; and destinations including schools, parks, recreation areas, retail centers, and other destinations. Base map should include existing and proposed off-street and on-street routes in adjacent jurisdictions.

Task 2.0 – Proposed Bicycle and Pedestrian Routes

- 2.1 Working with the Trails Committee, hold public workshops and meetings with agency staff to gather input on potential routes and destinations.
- 2.2 Gather input on potential routes and destinations from local and regional bicycle advocacy groups, specifically including Sacramento Area Bicycle Advocates (SABA), as well as local bicycle clubs such as the Sacramento Wheelmen and Sacramento Bike Hikers.
- 2.3 Using the base map from the previous task, and input from the public workshops, meetings and bicycle advocacy groups; prepare a Draft Bicycle and Pedestrian Routes Map of the proposed routes and facilities. Route classifications will be identified on the map. Identify and locate proposed facilities including destination and termination facilities such as street furniture, lockers, bicycle racks, lighting, traffic signals, signage, pavement legends and striping. Prepare details for the identified proposed facilities.

Task 3.0 – Finalize Master Plan for Bicycle and Pedestrian Routes

- 3.1 Prepare a draft master plan that includes the Bicycle and Pedestrian Routes Map; and a technical report that identifies goals and policies, Standards and details, cost estimates, funding sources, and an implementation strategy. Cost estimates will address both construction and maintenance of routes and associated facilities.
- 3.2 Circulate the draft master plan to interested agencies, bicycle advocacy groups, community groups, and individuals, specifically including all individuals and groups contacted in Task 2.
- 3.3 Working with the Trails Committee, hold public workshops and meetings with agency staff and others to review and gather comments on the draft master plan.
- 3.4 Gather comments on the draft master plan from local and regional bicycle advocacy groups.
- 3.5 Develop a recommended strategy for the implementation of the Bikeway Master Plan, including development and maintenance of the bikeway system.
- 3.6 Perform a general environmental review and prepare the appropriate environmental document.
- 3.7 Utilize comments from public workshops, agency meetings, and bicycle advocacy groups to prepare a final master plan. Present final master plan for consideration by the Planning Commission and City Council.

B. Schedule

Task	Duration
1.0 - Project Initiation (Base Map)	1 month
2.0 – Proposed Bicycle and Pedestrian Routes (Draft Bicycle and Pedestrian Routes Map)	3 months
3.0 - Finalize Master Plan for Bicycle and Pedestrian Routes (Adoption by the City Council of the City of Elk Grove)	4 ½ months

C. Products

Task	Product
1.0 - Project Initiation	Base Map
2.0 - Proposed Bicycle and Pedestrian Routes	Draft Bicycle and Pedestrian Routes Map
3.0 - Finalize Master Plan for Bicycle and Pedestrian Routes	Adoption of Final Master Plan by the City Council

D. Cost Estimate

Task	Cost
1.0 - Project Initiation	
Planning	\$5,200
Project Management/Engineering	\$1,100
<i>Task Subtotal</i>	<i>\$6,300</i>
2.0 - Proposed Bicycle and Pedestrian Routes	
Planning	\$4,800
Project Management/Engineering	\$1,700
<i>Task Subtotal</i>	<i>\$6,500</i>
3.0 - Finalize Master Plan for Bicycle and Pedestrian Routes	
Planning	\$13,500
Environmental Document	\$5,000
Project Management/Engineering	\$5,300
Engineering Cost Estimates	\$5,000
<i>Task Subtotal</i>	<i>\$28,800</i>
4.0 - Contingency	
Contingency	\$5,000
<i>Task Subtotal</i>	<i>\$5,000</i>
Total	\$46,600